

CLARENDON HALL

Summerton, South Carolina

Enrollment Contract - Academic Year 2010-11

❖ A SEPARATE CONTRACT MUST BE COMPLETED FOR EACH STUDENT ENROLLED.

Student Name _____ Grade _____
(Last) (First) (Middle)

Name and address of persons responsible for tuition and other charges:

Name _____ (* All persons listed must sign the contract below)

Name _____
Student's Physical Address _____ Parent's Billing Address _____

***A non-refundable APPLICATION FEE OF \$150 per student is due upon enrollment with this completed and signed contract. Application is not complete until such application fee paid and accepted by an official of the school.**

SUMMARY OF TOTAL CONTRACT FEES FOR THE 2010-2011

Grades 1 – 12	Total Contract Fee	12-Month Plan	Price with 5 % Discount due 5/31/10*	Price with 7.5 % Discount due 3/31/10*
1 Child	\$ 3,845	\$ 320.42	\$ 3,653	\$ 3,557
2 Children	\$ 7,045	\$ 587.08	\$ 6,693	\$ 6,517
3 Children	\$ 10,185	\$ 848.75	\$ 9,675	\$ 9,421
4+ Children	contact the school office for tuition costs			

Kindergarten	Yearly Contract Fee	12-Month Plan	Price with 5 % Discount due 5/31/10*	Price with 7.5 % Discount due 3/31/10*
1 Child	\$ 3,455	\$ 287.92	\$ 3,282	\$ 3,196
2 Children	\$ 6,380	\$ 531.67	\$ 6,061	\$ 5,901
*Second K Child	\$ 2,930	\$ 244.17	\$ 2,784	\$ 2,710

CLARENDON HALL OFFERS TWO PAYMENT OPTIONS: One yearly payment due by May 31, 2010, with a 5% discount or one yearly payment due by March 31, 2010, with a 7.5 % discount (rounded to nearest dollar). Monthly: 12 monthly payments beginning June 2010 and each month thereafter until May 2011, or the entire outstanding balance is paid for the academic year. Monthly patrons may pay by coupon or automatic bank draft. **I AGREE TO PAY THE PAYMENT PLAN BELOW:**

____ Monthly Option: I agree to pay *Clarendon Hall* the following: 12 payments of \$ _____ beginning _____ 10th and each month thereafter until contract fees, late fees, finance charges, or other school fees, etc. are paid in full for the school year. Monthly coupon patrons will be charged a \$20 processing fee. **MUST COMPLETE BACK OF CONTRACT.**

____ Yearly Option: I agree to pay *Clarendon Hall* the following: \$ _____ by March 31, 2010.

____ Yearly Option: I agree to pay *Clarendon Hall* the following: \$ _____ by May 31, 2010, or upon enrollment of new student.

Any other payment plans must be approved by the administration. Any amendments or changes to payment schedule must be approved by the administration and must be in writing as an addendum to this tuition contract. See contractual terms and conditions for other fees.

CONTRACTUAL TERMS AND CONDITIONS

1. I understand that in order to guarantee placement for the coming year, the **application fee is due by APRIL 1, 2010.** I FURTHER UNDERSTAND THAT THE APPLICATION FEE ONCE PAID IS NON-REFUNDABLE.

2. **I UNDERSTAND THAT UNLESS WRITTEN NOTICE WITHDRAWING THE APPLICATION IS SENT TO THE HEADMASTER BY CERTIFIED MAIL NO LATER THAN JUNE 15, 2010,** MY OBLIGATION IS TO PAY ALL FEES FOR THE FULL ACADEMIC YEAR. PATRONS WISHING TO BE RELEASED FROM THEIR CONTRACT AFTER JUNE 15, 2010, MUST MAKE A WRITTEN REQUEST AND WILL BE REQUIRED TO PAY AT A MINIMUM ALL FEES DUE UNTIL THE END OF THE MONTH OF WITHDRAWAL **PLUS A \$500.00 FEE FOR RELEASE FROM THE CONTRACT.** NO PORTION OF SUCH FEES SO PAID OR OUTSTANDING WILL BE REFUNDED OR CANCELED, NOT WITHSTANDING THE SUBSEQUENT ABSENCE, WITHDRAWAL, OR DISMISSAL FROM THE SCHOOL.

3. I understand that in signing the Enrollment Contract for the academic year 2010-11, I am agreeing to accept the policies, rules and regulations of the School. The School shall have the right, in its sole discretion, to determine the class to which the student will be assigned, to establish rules of conduct for proper discipline, and to mete punishments for the infractions thereof, and to suspend or expel the student, and to exercise all powers and privileges exercised by educational institutions. **FURTHERMORE, I AGREE TO THE POLICY OF THE SCHOOL THAT NO STUDENT WILL BE PERMITTED TO RECEIVE REPORT CARDS, NOR WILL TRANSCRIPTS BE RELEASED, UNLESS ALL FINANCIAL OBLIGATIONS ARE PAID IN FULL.**

4. ALL PAST DUE BALANCES OVER 30 DAYS WILL BE ASSESSED A FINANCE CHARGE OF 1½ % PER MONTH. IN THE EVENT AN ACCOUNT BECOMES PAST DUE 60 DAYS OR MORE, STUDENTS MAY BE PROHIBITED FROM ATTENDING CLASSES OR ANY SCHOOL FUNCTIONS. YOU MAY BE REQUIRED TO PRESENT A CREDIT CARD, DEBIT CARD, OR CASHIERS CHECK FOR PAYMENT IN FULL OF PAST DUE AMOUNT. DELINQUENT ACCOUNTS ARE SUBJECT TO BE TURNED OVER TO AN OUTSIDE COLLECTION AGENCY. ANY ACCOUNT SENT TO COLLECTIONS WILL BE ASSESSED ADDITIONAL COLLECTION FEES. FORBEARANCE IN ENFORCEMENT OF ANY PAYMENT TERMS BY THE SCHOOL SHALL NOT BE DEEMED A WAIVER OF THE RIGHT OF THE SCHOOL TO STRICTLY ENFORCE THE TERMS OF THIS CONTRACT.

*Signature of person responsible for payment of charges

Date

*Signature of person responsible for payment of charges

Date

*Signature of person responsible for payment of charges

Date

RECEIVED BY CLARENDON HALL:

School Office Staff Signature
Date _____
Fees Paid \$ _____
Billing Method _____

PLEASE RETURN SIGNED CONTRACT & FEES BY THE DEADLINE LISTED ABOVE.

THIS IS A CONTRACT.

