



2023-2024
FAMILY & STUDENT
HANDBOOK

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Academic Excellence, Christian Environment
Since 1965

WELCOME

Welcome to Clarendon Hall. Our mission is to provide our students a quality education within a Christian environment to prepare our students to make successful life choices. In order to ensure this type of Christian educational opportunity, certain policies and procedures must be implemented. Through a combined effort on the part of the faculty, administration, and Board of Directors, this handbook was formed to aid in understanding our school, its mission, and its daily routine. In order to accomplish our mission, we ask every member of our Saints Family to carefully read the policies and procedures contained in this handbook.

FOREWORD

This booklet was written to give students and parents/guardians an outline of the objectives, principles, and rules of our school and does not cover all situations that may arise. You may use it for reference throughout the school year. We also request students and parents read it in its entirety. While this handbook is not a contract, familiarity with the contents of this book will eliminate much uncertainty and answer most of your questions. The administration reserves the right to change or bypass discipline policies if the situation warrants.

The purpose of this Handbook is to serve as a source of information for parents, students, and faculty of the school and is not inclusive of all school information and policies. For the purposes of this handbook, “student” is any child enrolled at the school, “parent” is the student’s biological or adoptive parent or legal guardian, and “school” is Clarendon Hall.

The Family Handbook is reviewed every year and updated as needed. Suggestions by faculty, parents/guardians, and students are welcome and can be made in writing and given to the administrative staff.

MISSION STATEMENT

To provide a quality elementary and secondary education within a Christian Environment to prepare our students for making successful life choices.

SCHOOL VISION

To provide an excellent Christian education with the goal to meet the academic, physical, and social needs of our students as we prepare them for life after Clarendon Hall.

ACCREDITATION

Clarendon Hall, a co-educational day school offering academic instruction in preschool through grade twelve, is an institution fully accredited by the Southern Association of Colleges and Schools Council on Accreditation and School Improvement Cognia/SACS. As an accredited institution of the AdvancED network, we are one of over 32,000 schools and systems in more than 70 countries that are committed to continuous quality improvement through accreditation. In addition, Clarendon Hall is a member of the South Carolina Independent School Association (SCISA). As a member of SCISA, Clarendon Hall adheres to its standards for academic and athletic programs.

STATEMENT OF PRINCIPLES

Clarendon Hall believes the aim of education is to promote right, reason, and moral imagination, and to explain to the student his/her place in the western tradition into which he/she has been born. Accordingly, it emphasizes academic studies that put the student in touch with the principles of history, language, religion, literature, logic, mathematics, and science through which he/she is enabled to make sound value judgments and to understand his/her cultural heritage. Clarendon Hall also believes a well-trained body compliments an educated mind. Accordingly, it stresses academics and Christian education first, then participation in athletics and extra-curricular activities such as clubs and student government.

IMPORTANT NOTICE

It is understood that attendance at Clarendon Hall is a privilege and not a right. Any student who does not conform to the standards and regulations of the institution may forfeit this privilege. Clarendon Hall may deny admittance or request the withdrawal of any student at any time, whom, in the opinion of the administration, does not fit into the spirit of the institution, regardless of whether he/she conforms to the specific rules and regulations as noted in the Family Handbook.

ADMISSIONS POLICY

Clarendon Hall admits students without discrimination of race, color, nationality, or ethnic origin in the administration of its educational or admission policies (which includes but is not limited to good academic standing at previous school, an acceptable discipline history, and a personal interview with the administration of both the student and the parent), athletics, or other school-administered programs.

Admission to Clarendon Hall will be left to the discretion of administration upon review of previous school records, assessment testing, and any other pertinent information.

Upon completion of the enrollment packet, students may be asked to complete an assessment test before acceptance is determined.

PLEDGE AND NATIONAL ANTHEM POLICY

As a Christian School, Clarendon Hall believes the Holy Bible is the inherent word of God. As outlined in *Romans 13*, Clarendon Hall believes support for the United States of America, the Pledge of Allegiance, and our National Anthem are biblical. All students, faculty, staff, and coaches who are physically able shall be required to stand and place their right hand over their heart and left hand at their side for the Pledge of Allegiance and/or National Anthem anytime they are recited and/or played.

First offense of failure to adhere to this policy during school hours shall result in the individual being suspended for the remainder of the school day. First offense of failure to adhere to this policy at any school-related athletic event and/or extracurricular activity shall result in the suspension of the non-compliant individual for the entire game and/or activity. Subsequent offenses shall be handled at the discretion of administration.

ADDENDUM

The U.S. Supreme Court issued a decision creating a constitutional right to same-sex marriage (SSM) in *Obergefell v. Hodges* on June 26, 2015. Clarendon Hall's policy is as follows:

- We continue to base admissions and hiring practices on Biblical standards regarding sexual morality.
- We will not accept or condone any student who is in a same-sex relationship or allow students already enrolled to remain in attendance if they are also involved in the same type of union.
- We will base ALL decisions for attendance and enrollment on the Biblical standard stated in God's Word.

We strongly stand on the inerrant Word of God which states that all persons are created in God's image and are made to glorify Him (*Genesis 1:27; Isaiah 43:17*), and that God's design was of two distinct and complementary sexes, male and female (*Genesis 1:27; Matthew 19:4*),

which designate the fundamental distinction that God has embedded in the very biology of the human race. Therefore, we oppose effort to alter one's bodily identity to refashion it to its perceived gender identity.

PREGNANCY

If a student becomes pregnant or is responsible for a pregnancy, while enrolled at Clarendon Hall, the student's educational plan will be determined by the Clarendon Hall School Board of Directors and the Head of School.

THE SPIRIT OF A SAINT

The following are characteristics all Clarendon Hall students and staff should try to maintain whether at school or away from school. It is the responsibility of the people who are here to behave in a manner which would make the founders of this school proud.

The Clarendon Hall student:

1. Behaves in a ladylike or gentlemanly manner at school and away from school.
2. Uses good manners: looks a person in the eye when speaking to him or her, shakes hands, opens doors, offers assistance, speaks kindly, uses "ma'ams" and "sirs."
3. Follows rules at school and away from school.
4. Shows respect for ALL others and their property.
5. Speaks kindly of Clarendon Hall and those connected to Clarendon Hall.
6. Takes care of the school by picking up trash, cleaning up after oneself, and keeping work areas and play areas clean and neat.
7. Dresses neatly and modestly and grooms oneself neatly and regularly.
8. Takes off hat or cap inside ANY building.
9. Shows good sportsmanship in ALL contests.

SCHOOL HISTORY

Founded in 1965 by the Summerton Baptist Church for the purpose of affording a superior elementary and secondary education in a non-denominational Christian environment, Clarendon Hall was originally known as Summerton Baptist Church School. Because of continued growth in student body, it soon became evident that a separate campus and building would be required. In 1968, Calvary Baptist Church located near Pinewood, South Carolina offered to take over control and continue operation of the school. In 1968, in cooperation with Clarendon Hall School Land Trust and with a loan secured from the John K. Crosswell Trust of Sumter, South Carolina, Clarendon Hall opened in a new, modern educational building in Summerton, SC, situated on an eight-acre campus easily accessible because of its convenient location. During the 1975-76 school year, the gymnasium, cafeteria, and current multi-purpose

FINANCES/PAYMENTS

All funds for the operation of Clarendon Hall are received from tuition, contributions, and fund-raising activities. The school operates on a monthly basis; therefore, it is imperative that all fees be paid promptly on or before payment due date. A **\$50 late charge** will be added to payments ten (10) days after tuition due date.

Payment Options: For your convenience, Clarendon Hall offers payment options that are available upon request from the school office.

A student whose fees fall behind in payment will be subject to non-admission. Report cards and records are not released to students or parents until fees are paid. The Board of Directors will meet monthly if necessary to review past due accounts or other school financial business. In the event an account becomes past due 60 days or more, students may be prohibited from attending classes or any school function.

Tuition alone will not pay all of the school's operating costs; therefore, during the year other projects are held to raise additional funds for the school or special projects. All parents and students are urged to participate fully in order to make these events successful. Fundraisers are an integral part of financial stability and participation may be mandatory on certain fundraisers. Families of athletes are required to pay an athletic fee for each student athlete. Athletic fees must be paid before the student can participate in a Clarendon Hall practice or contest.

VISITORS

Parents or other visitors to the school must sign in at the main office upon entering campus. Students are not allowed to have guests on campus during school hours without prior office notification and approval. Parents or other persons must notify the office if they need to see a child or teacher. All student visitors are subject to Clarendon Hall dress and discipline codes.

NOTICE: Pursuant to State Law, persons entering school property are deemed to have consented to search of their person and property (Act 373 of 1994).

EMERGENCY CLOSINGS

Closing school is not a decision taken lightly, yet for the safety of our students, families, and staff it is sometimes necessary to close school on short notice due to an emergency such as bad weather or illnesses. School Administration consults with local officials prior to closings. If on campus classes must be cancelled, a notification will be sent via the Call Fire (automated voice

HONOR SOCIETY

Clarendon Hall is a member of the National Honor Society and the SCISA Honor Society. To be considered for membership, a student must be at least a sophomore and have a 4.0 GPA for the academic year. This average, as well as a good discipline record, must be maintained to continue in the Honor Society. National Honor Society also requires community service.

New members will be selected at the end of the first semester of each year. Only students in grades 10-12 are eligible for the National Honor Society. Officers for the following school year will be elected and installed in May of each year.

BOOKS – SCHOOL SUPPLIES

While students may be required to purchase some consumable books for additional class projects, all other books are purchased by the school for student use and remain the property of the school. We expect a certain amount of wear on books as they are transported and used, but excessive damage such as writing in books, torn pages, water damage, binder damage, etc., will result in a fine to be assessed at year-end by the classroom teacher or the administration.

DEVOTIONALS AND CHAPEL

Devotionals will be held each morning in the classrooms. Chapel services will be held most weeks for all students at designated times.

BUS REGULATIONS

Only students with a signed bus contract may use this service. They are subject to all rules stated on the bus contract and must be on time to bus stops. Riding the bus is a privilege and not a right. Vandalism will not be tolerated. Safe transportation is our primary goal, and students are subject to the bus rules as listed on bus contracts as well as the school discipline code. Any student with continued discipline problems may result in removal from the bus. Drugs, tobacco, and alcohol are prohibited. Use of any of these will be subject to Clarendon Hall's discipline policy.

LUNCH

Daily lunch specials, sandwiches, and snacks will be available for purchase during scheduled lunch periods. Monthly lunch menus are available in the student's homeroom class, on school website, and emailed to parents each month. No lunch charges are allowed at Clarendon Hall. Parents may purchase lunch tickets to prepay for lunches. Elementary teachers will assist students with lunch orders. If an account becomes greater than \$20 past due, the student will be given the option of bringing his/ her lunch or ordering from a variety of sandwiches. Leaving campus for lunch is an approved privilege for seniors only. Seniors are not allowed to bring lunch back to other students that are not seniors. Parents may not bring students restaurant prepared lunches during the school day unless the occasion is approved by the head of school.

LIBRARY – MEDIA CENTER

Failure to return overdue books or pay fines may result in the office's withholding of report cards at the end of a nine-week period. Use of the library computers and Internet access is subject to parent permission and all other school rules and regulations.

SCHOOL HEAD LICE POLICY

In cooperation with SC DHEC, the following will be the Clarendon Hall School policy regarding "head lice."

If your child has crawling lice or nits (eggs) $\frac{1}{4}$ inch or closer to the scalp, and if head-to-head contact with other children cannot be avoided, he/she will be sent home. After his/ her first treatment with an approved lice-removal product, if there are no active lice crawling on the child's head, the student may return to school.

The school will check your child seven (7) days after treatment for any newly hatched crawling lice. If any are present, your child will have to be retreated for lice before coming back to school.

MEDICAL INFORMATION

THE OFFICE WILL NOT DISPENSE ANY PRESCRIPTIONS OR NON-PRESCRIPTION DRUGS (Tylenol, Advil, etc.) TO STUDENTS UNLESS PRIOR WRITTEN SIGNED CONSENT HAS BEEN GIVEN BY THE PARENT OR GUARDIAN ON THE STUDENT INFORMATION SHEET.

The following is a list of other requirements:

1. Parents are responsible for giving the school current information if the health condition of a child has changed since you last completed a health form. It is also the parent's responsibility to notify us of any changes that may occur during the school year.
2. Prescription drugs must be up-to-date. The drugs will be deposited, stored, dispensed, and secured only in the school office. Prescription drugs must be sent in the pharmacy package showing the proper dosage and a written parental consent form must be signed by the parent.
3. All controlled substances must be prescribed to the child by the name on the container label and will be dispensed to him or her only through the school office.
4. The school will record on a daily log sheet when, what, and how much your child has been given.
5. If a child has a chronic medical problem that requires medication such as Advil or Motrin, the parent must supply the medication that will be kept in the school office labeled with the child's name and dosage to be given.
6. No medications can be in the possession of students with exception of inhalers needed for respiratory problems.

CLARENDON HALL College Preparatory Course Requirements **

English	4 Units
Mathematics	4 Units
Science (Laboratory)	4 Units
Foreign Language	2 Units
Fine Arts	1 Unit
Social Science	4 Units
Computer Science	1 Unit
Physical	1 Unit
Education	2 Units
Religion Elective	1 Unit

**** Clarendon Hall's "College Preparatory Course Requirements", excluding the Religion credits, meet the South Carolina Commission on Higher Education and the South Carolina Department of Education course requirements.**

The ninth tardy in a semester will result in a one day in-school suspension. On the accumulation of the tenth tardy, truancy will be declared on the student's permanent record. Each additional tardy will result in concurrent five dollar fines. On the fifteenth tardy, in-school suspension will be issued again. Punishment for tardies after the fifteenth tardy will be at the discretion of the Head of School.

Failure to serve assigned and scheduled detentions will result in a one-day suspension for each detention missed.

*A valid written excuse must be approved by administration for a tardy to be considered excused.

CLARENDON HALL DRESS CODE

All students in grades 6 through 12* must adhere to the following dress code. Students are reminded the dress code applies to ALL school functions, including athletic events, home or away. **THE DRESS CODE WILL BE ENFORCED.** If you are not sure about an outfit, please do not wear it. Repeated dress code violators are subject to additional discipline measures to be determined by the administration.

***Students in grade 5 and below should dress in an age-appropriate manner.**

Males and Females

1. Shoes:

- A. Shoes must be worn at all times on campus.
- B. Most sandals are permitted; however, molded rubber athletic sandals, and other “beachwear/shower wear” are not permitted.

2. Headwear:

- A. Headwear is not appropriate during the school day or at any special school ceremonies. Hats, caps, beanies, skullcaps, or hoodie hoods are not to be worn in school buildings.
- B. All headwear shall be left in vehicles or left in bookbags upon arrival to school.

3. Pant/Shorts:

- A. May not be shorter than four (4) inches above the knee (measured from the top of the knee).
- B. Pants/slacks/shorts are to be worn in an appropriate manner so that underwear is not visible.

4. Other items:

- A. No visible body piercing or visible tattoos.
- B. No clothing that, has holes, rips, or is cut-off.

- C. Wind suits are acceptable **ONLY** when worn with the permission of an athletic coach on game days.
- D. No overalls/coveralls/camouflage pants.
- E. No gothic clothing- including trench coats, long chains, and clothing with skulls/ bones.
- F. Haircuts and coloring that are considered extreme by the administration are not allowed.

5. Outerwear:

- A. Anoraks, fleece pullovers, light jackets, hoodies, sweatshirts, crew, V-neck, or cardigan sweaters may be worn in compliance with the guidelines for t-shirt logos. B. Camouflage coats and pullovers may be worn.

Males

1. Shirts:

- A. All shirts must be tucked in completely.
- B. All shirts must be collared with the exception of t-shirts displaying these logos:
 - * Clarendon Hall
 - * SCISA
 - * U.S. Armed Forces
 - * Palmetto Boys State
 - * Appropriate/Unoffensive Brand Logos
 - * Plain/solid t-shirts (may not be a white undershirt)
 - * College
 - * FCA/Christian/church youth related
 - * Palmetto Girls State
 - * Duckfest
- C. T-shirts are only allowed on Thursdays and Fridays unless authorized by the administration.
- D. T-shirts may not display:
 - Obscene symbols, language, or gestures
 - Tobacco, drugs, or alcohol
 - Other public or private school names, brands, or logos

2. Pants/Shorts:

- A. Must be worn in an appropriate manner and may not be excessively baggy.
- B. Must be no more than four (4) inches above the knee.
- C. Belts must be worn if the pants have belt loops.
- D. All undergarments must be covered.

3. Hair:

- A. Should be kept neatly trimmed and combed, above the eyebrows, the ears, and the collar. Hair pulled behind the ears does not meet the standard.

- B. Students must be clean-shaven and may not wear sideburns below the base of the ear. If a student is not clean shaven, they will be asked to go to the front office to shave.

4. Other:

- A. Males may not wear earrings.

Females

5. Shirts/Tops/Dresses:

- A. All undergarments must be covered. Straps may not be exposed.
- B. The midriff may not be exposed.
- C. Tank top, halter top, racer-back, or off-the-shoulder styles may not be worn.
- D. Tops with thin straps, exposed backs, or low-cut styles may not be worn.
- E. Acceptable T-shirts for females are the same as those listed for the males. T-shirts are only allowed on Thursdays and Fridays unless authorized by the administration.

2. Pants/Shorts/Skirts/Dresses:

- A. Must be worn in an appropriate manner.
- B. May not be excessively tight.
- C. May not be shorter than four (4) inches above the knee and the slit of a skirt or dress may not extend above the fingertip length (must be appropriate in appearance).
- D. Leggings/jeggings, yoga pants, and spandex pants must be worn with appropriate tops that must meet the dress code length requirement: shortest length of the top must be at fingertip length.

3. Hair:

- A. Should be kept neatly trimmed and combed.

DISCIPLINE INFRACTION POLICY

The policy listed below is to be considered general procedure. Since discipline is considered of utmost importance for maintaining a good academic environment for learning, the administration reserves the right to deal with each situation on an individual basis.

Discipline Infractions include but are not limited to:

Alcohol

Cell Phone/Media

Cheating/Plagiarism

Defiance (defiance of authority or policy)

Disrespect

Disrupting Class

Dress Code

Drugs

Fighting

Forgery

Gambling

Gum/Food/Candy/Beverage Possession (when not approved)

Indecency/Obscenity

Littering

Lying

Pregnancy

Sexual Harassment

Threats/Bullying

Tobacco

Truancy (Excessive Absences and/or Tardies)

Vandalism

Weapon

*Consequences for discipline infractions will be determined and issued by the administration. When a behavior becomes a detriment to Clarendon Hall students and staff, students and their parents/guardians may be required to go before a disciplinary board. All discipline referrals will be listed on RenWeb.

OUT OF SCHOOL SUSPENSION

Student Suspension: out-of-school suspension results in an academic penalty.

Students are required to make up all missed work due to out-of-school suspensions. A zero (0) will be assigned for any homework, daily assignments, and/or quizzes given while in out-of-school suspension. Major tests will be made-up upon return to school, and the student will receive no more than 50% credit.

HONOR VIOLATIONS AND GENERAL CONDUCT

Honor violations include but are not limited to:

1. Giving or receiving assistance on a test, report, project, or other assignment;
2. Copying another student's work; or
3. Knowingly plagiarizing.

Any honors violations will result in a zero (0) being given for the first violation.

Any subsequent violations will result in a zero (0) and disciplinary action.

ALCOHOL/CONTROLLED SUBSTANCE SCREENING

It is the policy of Clarendon Hall to provide its Board members, employees, and students with a safe environment that is free from the effects of illegal and non-illegal drugs/substances and alcohol abuse.

Clarendon Hall believes the use of drugs and alcohol presents a danger not only to the individual who uses drugs and alcohol, but to the entire school. Therefore, the school is committed to taking necessary steps to eliminate drugs and alcohol from the campus. Random drug/alcohol testing will be done periodically during the school year.

TESTING OF CURRENT BOARD MEMBERS, EMPLOYEES, AND STUDENTS

Alcohol/drug testing of current board members, employees, and students will be performed when there is a reasonable cause to believe that a Board member, employee, student on duty may be under the influence of alcohol or drugs. Determination of cause is within management's exclusive and sole discretion, but may include the following: unusual observed behavioral pattern, declining work performance, reasonable suspicion of drugs, personal or vehicle on-the-job accidents, etc.

Alcohol/drug testing for reasonable cause will be performed in conjunction with

Clarendon Behavioral Health Services, and the individual will sign the release form. Individuals refusing to sign the release form or undergo the required testing will be advised that they are in violation of school policy and subject to immediate discharge/ expulsion.

Board members, employees, and students will also be subject to random screening. The method will be determined by management in cooperation with Clarendon Behavioral Services.

TESTING RESULTS AND DISCIPLINARY ACTIONS

Negative Results

Any Board member, employee, or student who undergoes alcohol/drug testing with negative results will be allowed to return to school or his/her assigned duties.

Positive Results

Any Board member, employee, or student who undergoes alcohol/drug testing with positive results will be referred to the EAP for counseling or treatment. Refusal to participate in the EAP or seek treatment for drug/alcohol abuse from a recognized professional or institution will be viewed as insubordination, and the individual will be discharged/expelled. Documentation will be made in the individual's file.

If in the opinion of management, the individual is determined to be able to function safely in his/her assigned duties, he/she may continue to do so while receiving treatment or counseling for the alcohol/drug problem.

If it is deemed the Board member, employee, or student would place himself/herself or others in danger to continue in his/her duties, the Board member, employee, or student will be granted leave during the treatment as approved by the administration.

Although treatment through the EAP is confidential, the headmaster or board chair will be informed as to the continuance and completion of treatment. Upon completion of the recommended treatment, the Board member, employee or student will again undergo screening for alcohol/drug use. If results are positive, immediate termination/ expulsion will result. If this second, follow-up screening is negative the individual will be allowed to continue or return to school with his/her assigned duties. In the event a "for cause test" is requested, a positive test screening will result in immediate termination/ expulsion.

Random alcohol/drug testing will be done periodically during the school year. As well, locker searches will take place. Furthermore, any students suspected of being under the influence of drugs or alcohol may be tested. If a student refuses testing, he/she will be dismissed immediately. If the test result is positive, the student will have three (3) school days to arrange counseling. If counseling is not set up in three days, then said student will be suspending until counseling is set up. A student must also submit verification of successful completion of treatments end and submit to unannounced testing each month for a year at the parent/guardian's expense. Any eligibility for sports programs are suspended during this time of treatment until Administration sees fit to reinstate said student. If a student has a positive test any subsequent time while at CHS, he/she will be expelled.

SOCIAL MEDIA/INTERNET USAGE

Clarendon Hall believes a positive and constructive relationship among the school, the faculty/staff, the students, the parents/guardians, and/or other family members is essential to the mission of the school. Thus, the school reserves the right to monitor online behavior. If online behavior detrimentally affects the welfare of individual students or the governance, climate, or efficiency of the school or in any way embarrasses the reputation of the school, staff, or students, it will be handled by the administration and may result in disciplinary action. Unless authorized by a faculty or staff member, a posting to social media sites by a student during the school day is prohibited. If such events take place, the student will face disciplinary action.

CELL PHONE POLICY

Students in eighth grade and below should turn their phones off and place them in their bookbag first thing in the morning. They may use their phones only if given permission from the teacher or staff member. They will follow teachers guidelines for cell phones as directed on a class-by-class basis.

High School Students: Cell phones and smart watches are to be turned into a teacher upon entering class. Students must receive permission from the teacher to use their personal phone.

Students may have their cell phones during break, lunch, and in between classes. Cell phones are not allowed during any assembly, ceremony, or special school service.

Cell phones may not be used to create videos, photos, or media to be posted to any social media app during school hours.

First Offense: The phone will be taken and warning given. The phone will be returned to the student at the end of the day by the front office.

Second (and subsequent) Offenses: The phone will be taken and returned to the parent/guardian only, and the phone must be turned in to the administrative office prior to the start of the school day for two weeks.

Any cell phone violation can result in a complete data review by the administration prior to being returned. Clarendon Hall is not responsible for damaged, lost, or stolen cell phones and/or smart watches.

DRIVING ON CAMPUS

Driving is a privilege. Reckless driving will not be tolerated. Students have a designated parking area. There will be no congregating around parked vehicles during the school hours. Remember that ALL vehicles parked in school parking lot are subject to being searched. Office permission is required for students to go to parked cars during the school day. Upon arriving at school, all student drivers and passengers must leave the parking lot.

Students must only park in student parking when coming to any school related event.

HARRASSMENT

Sexual harassment is unacceptable conduct for members of the student body and employees. Any incident of sexual harassment should be reported immediately to the administrator. If person is found guilty, appropriate disciplinary actions will occur, up to and including separation from the institution. (A copy of the Sexual Harassment Policy is available per request.)

Electronic harassment: Harassment may occur through several mediums or means, including electronic communications. This includes, but is not limited to, internet (such as social media sites), email, and cell phones (including phone pictures or messaging as well as voice). The harassment policy applies to all school activities both during and after school hours that may influence student school activities or impact the school in a negative way.

PROM/DANCE CODE

1. Students may not return to the dance or prom once they leave the building. Exceptions may be made only by the school faculty sponsor and only for unusual circumstances.
2. Smoking and the use of other tobacco products is prohibited and will be punished in accordance with the discipline code.
3. Anyone with the smell of alcohol on his/her breath is assumed to have been drinking at the dance and will be treated accordingly. Students are responsible for their own guests' behavior. Violations will be punished in accordance to the discipline code for alcohol and drug use.
4. Guests may be dropped off at the door, but parking is to be in the designated parking area. Parking is not allowed in the school's horseshoe driveway if the dance is held at Clarendon Hall.
5. Only the front door is to be used. The side doors are for emergencies only.
6. Sponsoring groups should provide refreshments.
7. The group sponsoring the dance must have three chaperones on duty at the same time. A husband and wife are considered one chaperone. The same chaperones need not remain throughout the dance or prom, but there must always be three present. There must always be a faculty, staff, or board member present at any dance or prom.
8. The dance/prom must end by 12:00 a.m. All band or entertainment contracts must be approved by the head of school and proper billing provided.
9. The Junior-Senior Prom is subject to a mandatory arrival time for admittance to the prom. Other rules governing the prom will be set by the administration to include location, set-up, departure times, and clean-up. Underclassmen may attend only if they are a date of a senior or junior.
10. The group sponsoring the event is responsible for clean-up.

RIGHT TO SEARCH

Clarendon Hall reserves the right to search the person, property, or automobile of any student or employee on campus or attending a school sponsored event at any time. This right is reserved to protect the at-large student body and will be exercised prudently.

CLARENDON HALL *ALMA* *MATER*

First Stanza

To thee our Alma Mater may we ever be true,
Let God's will be known to us as we strive to live life through.

Chorus

Our love for freedom is our motive as we recognize the need
For every man, to have the right, Not to follow, but to lead.

Second Stanza

To thee, Hail, Alma Mater, may our lives e'er be blessed.
To use what you've given to us as we go forth on life's quest....

Chorus

Our love for freedom is our motive as we recognize the need
For every man to have the right.....Not to follow, but to lead.

SCHOOL COLORS

Burgundy and White

MASCOT

Saints

SCHOOL MOTTO

"Thy Word is a lamp unto my feet and a light unto my path." Psalm 119:105

